

DALLAS CHRISTIAN COLLEGE



2007-2008

Authorization to Release Information

Practices and policies regarding access to and the release of student records are in accordance with the provisions of the Family Educational and Privacy Act of 1974. The Act sets out to protect the privacy of students and is applicable to parents as well as others if the student is over 18 years of age or is enrolled at a postsecondary educational institution. Under the provisions of the Act, no personally identifiable information other than "directory information" may be released unless the student gives his/her written authorization, or information may be released to a parent if the parent established that the student is a dependant for federal tax purposes as defined in Section 152 of the Internal Revenue Code of 1954.

The College will release information to parents or others eligible under the law if the appropriate form, properly executed, is filed with the Office of Financial Aid, 2700 Christian Parkway, Dallas, Texas 75234.

I, _____, authorize the Texas College Financial Aid Officers to communicate with the following individuals regarding my financial aid file.

These authorized individuals are:

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

Signature of Student

Date

Dallas Christian College • 2700 Christian Parkway • Dallas, TX 75234

Main Office (972) 241-3371 or (800) 688-1029 • Fax (972) 241-8021